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## **FINAL REVENUE VIREMENTS AND EARMARKED BALANCES 2018/19**

**Report by the Chief Financial Officer  
EXECUTIVE COMMITTEE**

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**12 MARCH 2019**

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### **1 PURPOSE AND SUMMARY**

- 1.1 **This report seeks approval for the final 2018/19 budget virements and approval to carry forward identified earmarked budgets to 2019/20.**
- 1.2 The monitoring of the General Fund Revenue Budget at the end of January has identified the final virements and earmarked balances for 2018/19. These include routine virements in Appendix 1 and earmarked balances in Appendix 2 where it has been identified that budget is required to be carried forward to support expenditure in 2019/20.

### **2 RECOMMENDATIONS**

- 2.1 **It is recommended that the Executive Committee:**
  - (a) **Approves the virements in Appendix 1, and**
  - (b) **Approves the earmarked balances in Appendix 2.**

### **3 BACKGROUND**

3.1 During 2018/19, and most recently at the meeting held on 12 February 2019, the Executive Committee approved a number of revenue budget virements. The original projections on which the February virements were based were based on actual spend to 31 December 2018. Since then, further work on projected expenditure and income has identified the requirement to seek approval for final budgetary adjustments.

### **4 VIREMENTS REQUIRED**

4.1 These fall into two categories as follows:

(a) **2018/19 – Routine Virements (Appendix 1)**

This adjustment supplements the virements approved by the Executive Committee during the financial year, including those approved on 12 February 2019, and are detailed in Appendix 1. Final approvals are now sought to reflect:

- a) Creation of income and expenditure budgets to reflect recently confirmed new funding;
- b) A reallocation of budgets between services to reflect latest spending plans;
- c) A draw down from reserves to fund known ER/VS commitments;
- d) An increase of Revenue Support Grant for 2018/19 following final confirmation from Scottish Government. This requires the income budgets to be “grossed up” to fund expenditure.

(b) **Earmarked Balances (Appendix 2)**

These also supplement the earmarked balances approved by the Executive Committee during 2018/19 to date. These virements are detailed in Appendix 2 and earmarking is required:

- a) where projects or initiatives will now be completed in 2019/20.

### **5 IMPLICATIONS**

5.1 **Financial**

There are no additional costs attached to any of the recommendations contained in this report.

5.2 **Risk and Mitigations**

The main risk is that after the earmarked balances are carried forward into 2019/20, the Services do not come within budget at year-end, this is mitigated by year-end adjustments which will reduce earmarked balances in relevant services if required.

5.3 **Equalities**

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

5.4 **Acting Sustainably**

There are no economic, social or environmental effects.

## 5.5 Carbon Management

There are no effects on carbon emissions.

## 6 CONSULTATION

6.1 Directors and their staff where appropriate have been involved in and agreed the compilation of the final virements.

6.2 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit & Risk, the Chief Officer HR and the Clerk to the Council are being consulted and any comments will be reflected in the report.

### Approved by

**David Robertson**

**Chief Financial Officer**

**Signature .....**

### Author(s)

| Name         | Designation and Contact Number |
|--------------|--------------------------------|
| Suzy Douglas | Financial Services Manager     |

### Background Papers:

**Previous Minute Reference:** - Executive Committee, 12 February 2019

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